



PARENT HANDBOOK

Revised January 6th, 2026 by Emily Wolfe

Dear Parent,

We are very excited to welcome you and your family to experience Farm School of Hamilton, LLC. Please take time to read this handbook thoroughly. By signing the last page, the parent agrees to all important information concerning school policies, procedures and general information and that it is subject to changes and revisions. All parents are expected to abide by the rules and regulations stated in the handbook.

Bounty & Blessings,

Allison Huff
(703) 269-8614

School Location:
38580 Little Hampton Lane
Hamilton, VA 20158

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FARM SCHOOL OF HAMILTON, LLC will be referenced as **FSH** throughout the handbook

FARM EDUCATION METHOD

We are a unique Farm School opportunity where children get to plant, grow & harvest several fruits and vegetables throughout the season to take home and share with their families. Each child will spend more time outside than the average child receives in childcare as they learn responsibility, science and nutrition. Not only will they be learning about produce, but they will also be collecting eggs, feeding and taking care of a variety of farm animals, and getting an excellent education with qualified teachers to prepare for higher education.

CURRICULUM

We help children expand their knowledge, develop a healthy self-concept, learn to problem solve, gain independence, and acquire academic skills. We stress individualized learning according to each child's needs and abilities. The curriculum includes:

Mathematics	Reading & Language Arts
Writing	Practical Life
Sensorial	Arts & Crafts
Science & Nature Study	Music
Dramatic Play	Cooking
Outdoor Play Activities	

INDOOR & OUTDOOR PHYSICAL ACTIVITY

Physically active play is important for the health and development of all children. Our program is committed to providing children with opportunities to move throughout the day. We see the outdoors as an opportunity for learning, so children not only enjoy the outdoors through physically active play, but also through other learning activities. Teachers actively encourage children's physical activity during daily free play time, daily adult-led games and activities, and weekly lessons on gross motor skills like throwing, catching, and kicking. During heavy rain, harsh winds, icy conditions, poor air quality, or dangerous heat or cold, children will stay indoors, but get time for physically active play. Throughout each day, we look for opportunities to keep children moving and limit the amount of time they are expected to remain seated.

All children are expected to participate daily in outdoor play, weather permitting. We ask that families support our efforts by dressing children ready for play. We ask that you do not send your child to school if she/he is not well enough to participate in outdoor activities. We cannot arrange for an adult to watch a child inside during this period as all teachers and teaching assistants are required to supervise their class outdoors. Please dress your child for active play each day. Prepare for your child to explore the outdoors and bring in weather appropriate extra clothing so we can change your child if s/he becomes wet or muddy.

EQUIPMENT & ENVIRONMENT

We seek to provide a fun and challenging play space that encourages movement and learning. We provide a variety of play equipment in good condition, both indoors and outdoors. Additionally, books and posters help to teach children about the importance of physical activity. Outdoors, shade is provided, and children are given regular opportunities to drink water.

SCREEN TIME

FSH provides an activity-focused early learning environment. We believe children learn best through active participation, hands-on experiences, interactive conversation, and exploration. **FSH** follows some recommendations established by the American Academy of Pediatrics, which has found that too much television viewing has been linked to poor performance in school, overweight children, and the establishment of poor dietary habits. As such, children at **FSH** will have limited access to screens. We allow less than 30 minutes per month to give teachers the ability to show a quick video for teaching purposes only.

CHRISTIAN FOUNDATION

We are so grateful that God has provided us this opportunity to help children on this beautiful farm with amazing staff. In respect, we encourage optional prayer before every meal by asking our students to put their hands together and either remain silent and still or join with prayer. We also incorporate Jesus in Christmas and Easter activities. In addition to our Christian faith, we also open our children's minds by teaching them that other faiths may celebrate holidays differently.

STAFF QUALIFICATIONS

Our lead teacher has an early childhood education degree with several years of experience educating children. All teachers participate in at least 16 hours of ongoing training a year in the areas of child growth and development, healthy and safe environments, developmentally appropriate practices, guidance, family relationships, cultural and individual diversity, and professionalism.

RATIO

Children are supervised at all times and we maintain a 6:1 to 8:1 child to staff ratio depending on the time of day. All full time caregivers receive scheduled breaks which reduce fatigue and help to ensure alertness. Our lead teacher normally gets a two hour break between 12pm-2pm each day during nap leaving two qualified assistant teachers responsible.

BABYSITTING POLICY

Any arrangement, such as babysitting, between families and our caregivers outside the programs and services we offer is a private matter, not connected or sanctioned by **FSH**.

COMMUNICATION & FAMILY PARTNERSHIP

DAILY COMMUNICATIONS

Daily posts on our app from center staff will keep you informed about your child's activities and experiences at the center. Any private matters will be discussed via text, phone call, or at the center. Transition times (arrival and dismissal) are very busy and teachers are unable to have a conference with you at these times. During the school day, teachers are busy with the children and are unavailable to accept your phone calls. If you need to speak with a teacher or set up a conference time, please call the office and leave a message. The teacher will return your call during quiet hours or after school.

SMART PHONE APP

To help keep parents informed of their child's daily activities, center staff will post daily pictures and explanations on the app of our choice. Parents are allowed to use **FSH** photos of their own children for publicity but do not have permission to post pictures of other **FSH** children unless you cannot identify

their faces because it is turned or blurred. The app is only used for Farm School communications to the parents from our staff and is not meant for private conversations, party invitations, or outside discussions.

BULLETIN BOARDS

Located by the door, our bulletin board provides **FSH** news, holiday closing dates, announcements, licensing documents, emergency drills, etc.

NEWSLETTERS

Our newsletters provide **FSH** news, events, announcements, etc. These newsletters are available via email. We encourage you to provide an email address that you use regularly to receive it.

CHALLENGES

We encourage weekly challenges focused on healthy habits and helping the environment. These challenges are communicated via newsletter and include healthy food lunch packing, increase water intake, physical activity, hygiene practices, reduce, reuse & recycle practices and more. Some challenges are at home, while others are celebrated at school. Please help encourage your child to participate to develop their healthy choices at a young age.

CONFERENCES

Family & teacher conferences occur twice a year. During these conferences, we will discuss your child's strengths, likes and dislikes, and styles of learning. We will work together to set goals for your child's growth and development. You may request additional conferences regarding your child's progress at any time. We encourage you to communicate any concerns.

ADMISSION AND FINANCIAL INFORMATION

ENROLLMENT

Children between the ages of 2 years to 5 years of age and potty trained are eligible for enrollment. Staff children may be younger than 2 on a case by case basis. **FSH** admits students of any race, color, nationality, and ethnic origin to all of its programs and activities.

POTTY TRAINED

Each child must be potty trained before attending school. Staff will encourage independence to have children wipe themselves in the bathroom, wash their hands, and assist when they need help. Children will also be expected to put on their own pullup at nap time. If a child has an occasional accident, staff will send home the soiled clothes and request new clothes to be brought in for the next day. If the child has multiple accidents showing that they are not yet potty trained, the child will be sent home for a full week until they are ready to come back. Tuition will still be due to hold the child's spot and two weeks deposit is non refundable.

FINANCIAL DETAILS

There is a \$100.00 non-refundable registration fee per sibling when a contract is signed.

Payments are due the Friday before the following week. Payment can be made weekly, biweekly, or monthly. If your payment is not received by close of business (5:00pm) on Fridays (weekly) you will be

assessed a late fee of \$20.00. If payment is not received for two weeks, the two weeks deposit will not be returned and the child will no longer be allowed to join the program.

Any balance that remains unpaid thirty (30) days after billing will be charged interest at a rate of 2% per month. If your account should require the assistance of a third party collection agency or attorney to obtain payment, you will be liable for all costs of collection, including but not limited to reasonable attorney's fees and court costs, which will be added to the original amount due.

There is a \$35.00 processing fee for all returned checks.

Parents must give **FSH** two weeks' notice in writing if pulling their child from the school. If we do not receive written notice you will forfeit your deposit.

HOURS OF OPERATION

FSH is open Monday-Friday 7:30am-5:00pm excluding holidays and inclement weather. Children are not allowed to exceed more than 10 hours with us per day. We close promptly at 5:00pm. If you are more than five minutes late you will be charged a late fee of \$1 per every minute after 5:00pm. After 5:30pm, if there is no communication, **FSH** is required to notify the Child Protective Services and the Police Department regarding a parent's failure to pick up their child.

ATTENDANCE

Teachers must sign in and sign out each child every day. You may not send your child in without speaking to a teacher directly. If you drop off your child after 9:00am and we have already made our way outside, please have your child use restroom and help dress him or her in their boots and overalls before bringing them to the group. If you are picking up or dropping off at an unusual time, please let us know so we can be prepared. Nap time is from 12pm-2pm. We ask that you do not drop off or pick up during this time as it wakes all the other children.

We do take an official attendance check each day. We appreciate a call from you by 9:00am when your child will be absent. This helps the teachers to plan their day and helps us to gather information about the spread of any illnesses. This information will enable us to take the proper precautions to halt the spread of infections through the class.

CUSTODY

If your family has special custody arrangements that have been mandated by a judge, it is necessary for **FSH** to have a copy of the custody order. We cannot legally restrict access to a child by a parent unless there is a copy of the judge's directive on file.

ILLNESS AND MEDICATION

HEALTH AND SAFETY/SICK POLICY

The health and safety of the children is important to us. A Standard Health Form including a Physical and Immunization Certification, signed by a Doctor and parent, must be returned to us prior to your child's first day of school. If your child becomes ill at school, parents will be notified to come to school and pick up their child immediately (within 1 hour of the notification). If you are more than 1 hour away, you must have a back-up person pick up your child. We require at least three authorized adults who are able to pick up your child in case of an emergency.

FSH can alter this policy at our discretion to reduce the spread of disease if needed.

In order to limit the spread of illness; we ask that all students wash their hands upon arrival of school and when they leave the school. We may also check the child's temperature at arrival to reduce the spread of disease and even ask if they have received any medicine before arriving at school. We require your child to remain at home if s/he has a:

COLD/FEVER- If a child has a fever of 100.4 degrees or more. The child should be fever free and medicine free for 24 hours before returning to school.

VOMITING/DIARRHEA- One or more episodes of vomiting and/or diarrhea within 24 hours.

PINK EYE (Conjunctivitis)- He or she may return to school after having been treated with the antibiotic eye drops for 24 hours.

CHICKEN POX- Until all marks have scabbed over (usually 7 days) or until your doctor recommends resuming school.

RASH- If a child has developed any type of rash, a Doctor's note will be required for your child to come to school.

HEAD LICE- Until treatment is complete and no lice are seen.

FLU- Child must remain home for 5 days until symptom-free, or with a doctor's note.

CORONAVIRUS- Child must remain home for 5 days until 24 hours fever free. Then child will need to wear a mask for 5 days while indoors. Major symptoms include new loss of taste or smell, shortness of breath, coughing, and fever.

If there are any concerns of a possible sick child and you are capable to keep your child home we ask that they stay home until the following symptoms go away. Symptoms such as:

- Complaining of a stomach ache
- Being lethargic
- Muscle pain
- Chills
- Sore throat

CLOTH FACE COVERING

Wearing a mask is optional for each student and teacher. When the children are outside, eating or during rest time, children are not required to wear face coverings.

ALLERGIES

If your child has an allergy, you must notify us in writing so that we can make appropriate steps to protect contamination. All allergies should be reported to all **FSH** employees. Allergies can be life threatening and each child with an allergy should have an action plan for emergency care completed by the family physician. Written notification of allergies must be updated at least annually.

If your child has food allergies, we ask that you bring a package or box of special holiday treats that can be frozen or stored in a cupboard and brought out for your child during holiday celebrations as needed.

If your child is allergic to animals (dogs, cats, horses, cows, birds, etc.), bees (honey bees, bumble bees, wasps, etc.), walnuts, or poison ivy, we do have these elements on our property and will not be able to prevent your child from being exposed to them.

If your child is allergic to specific fruits or vegetables that we grow, or any grain or hay that we feed the animals, your child will not participate in that activity.

EMERGENCIES

In the event of an accident or other medical emergencies, a parent or designated emergency contact will be notified immediately. Each year you must file an Emergency Release Form granting permission for **FSH** to take necessary steps to obtain emergency medical care in the event parents or designated emergency persons cannot be contacted.

In the event your child needs to be transported due to a medical emergency, if no other authorized person can be contacted and the need for transportation is essential, an ambulance will be called for transportation. A proper escort will accompany and remain with the child until a family member or emergency contact arrives.

For more information, including our evacuation site and map, please see our Emergency Plan on our bulletin board.

FIRE SAFETY

Our fire evacuation plan is reviewed and practiced with the children and staff on a monthly basis.

GUN SAFETY

There are guns on the property that are locked in a safe upstairs. Children are not allowed upstairs or allowed anywhere near the safe. The guns nor the bullets will ever be removed from the safe during **FSH** business hours.

LOST OR MISSING CHILD

In the unlikely event that a child becomes lost or separated from a group, all available staff will search for the child. If the child is not located within 15 minutes, the family and the police will be notified.

CHILD ABUSE

By law, we are required to report all suspected cases of child abuse to Child Protective Services.

MEDICATION

In the event that your child needs to have a medication administered at school, we ask that you please fill out an *Authorization to Give Medication* form and bring the medication in the original packaging with medication label attached. The form may require a doctor's signature. Medications should be handed directly to a staff member. Under no circumstances should a parent include medications (vitamins, over the counter or prescribed drugs or even lip balm) in a child's lunch box, backpack, or pocket and instruct a child to take the medication at a certain time.

Medications taken by a child without the knowledge of the staff could create a dangerous incident should the child have an adverse reaction to the drug or should another child accidentally take the drug. Medications are dispensed under strict staff supervision and guidelines set forth by the Commonwealth of Virginia.

NATURE

TICKS

Ticks are all over Loudoun County, including your own back yard. **FSH** has sustainable ways to prevent ticks. By keeping the grass cut, allowing free roaming hens to eat them, and dressing the children with

rubber boots and long pants to keep the ticks from crawling on their skin. We will also spray the children's pants with the provided bug spray from the parents. Last we request that all parents check their kids for ticks each day after school.

BEES & INSECTS

Honey Bees are invaluable to our farm. They pollinate our produce and make us honey. We teach the children how good bees are for our environment and how we should act when we see one. If a bee (or wasp) is buzzing around us we stay calm and do not swat at it. We calmly walk away from that area and eventually the bee will leave with both unharmed. There is still a chance that a child may be stung. We encourage you to share this message with your children as well.

FARM ANIMALS

FSH has a variety of farm animals. With high expectations on safety, children are allowed to interact with these animals under strict supervision. Children will be able to feed, water, brush and wash the animals and even clean their bedding. Children will also be able to collect the eggs. Animals still have a mind of their own and can react differently with each individual. We teach our children to stay calm around our animals and keep a safe distance until instructed by the teacher.

If your child is not listening, following direction or often puts things in their mouths, they will not participate in a majority of these activities to reduce the risk of illness and physical danger. We can slowly introduce activities to your child when the teacher feels s/he is ready and able.

PRODUCE & EGG PRODUCTION

Parents must accept the risks and rewards of farming. **FSH** will work in good faith to produce the best possible crop using sustainable growing methods, but parents must understand that crops and egg production may be damaged by natural forces beyond the farmer's control, and that produce and chickens may be affected by such damage. The eggs are not washed when they are sent home as it removes the protective layer on the egg that allows them to remain on your counter instead of being refrigerated. If you choose to wash your eggs, they must be refrigerated to keep bacteria from growing.

FARM RISK BENEFIT ANALYSIS (RBA)

The benefits the children receive from this type of environment outweighs its potential risks. Parents must agree before the first day of school that there are risks involved with animals, insects and plants, and **FSH** cannot be held responsible for any accident, injury or illness that may be caused by them on the property.

MEALS

HOME PACKED MEALS

All children must bring their own breakfast (if eating with us before 8:15am), lunch (11:15pm) and snack (2:45pm) from home. No child shall go more than 4 hours without a meal or snack. Clearly label your child's lunch box. There must be a separate lunch box for each child if you have more than one child in school. Do not send open containers of food or drink that can leak or spill. Hot foods can be sent in a thermos to keep warm. Cold foods need an ice pack to stay at appropriate temperature. Do not send frozen meals or food that needs to be reheated as our program is not permitted to prepare foods.

A well-balanced meal should consist of a serving from each of the four basic food groups using ChooseMyPlate as a guideline. Do not pack candy, gum, soda, sugary drinks or junk food in your child's lunch.

Children are encouraged, but not forced to:

- Set the table
- Serve themselves
- Try healthy foods
- Learn portion sizes
- Control how much they eat
- Engage in relaxed, pleasant mealtimes
- Develop positive food attitudes
- Use good table manners
- Build self-confidence, self-help and social skills

During meal time, adults at the program serve as a role model eating and enjoying healthy foods with them and try to sit with the children to engage children in interesting, language-building conversations.

CHOKING HAZARDS

Round, firm foods that pose a choking hazard for children less than 4 years of age are not permitted. These foods include: hot dogs, whole grapes, peanuts, popcorn, thickly spread peanut butter and hard candy. Please have all types of choking hazardous food cut in bite sized pieces. A caregiver who is trained in first-aid for choking is present at all meals.

FOOD ALLERGIES

If your child has a food allergy, please refer to ALLERGIES on page 9.

HEALTHY CELEBRATIONS

We encourage healthy program wide celebrations. For birthdays, you may bring treats or age appropriate toys to be shared with other students and teachers. Birthdays are celebrated during snack time (2:45pm) in which families are welcome to join.

Food brought from home is permitted under the following conditions:

- There must be enough food for all (14) children that day.
- The portion size must be child sized (small cupcakes or small cookies).
- We encourage healthier options such as fruit, sugar free popsicles, muffins, etc.
- Baked goods may be made at home if they are fully cooked, do not require refrigeration and were made with freshly purchased ingredients.
- Foods should be labeled with the child's name, date, and type of food.
- Leftover food will be discarded.

Toys are permitted under the following conditions:

- There must be enough for all (14) children that day.
- They are age appropriate (ages 2-5) and are not a choking hazard

BREASTFEEDING

Because breastfeeding has been shown to be the best form of infant nutrition, providing a multitude of health benefits to both infant and mother, breastfeeding mothers, including employees, are welcome to breastfeed their babies or express milk at Farm School.

POLICIES AND PROCEDURES

DRIVING

By law, all children must arrive and leave in a buckled car seat appropriate to their age and size. Please drive down our private road at only 15 miles an hour as it is a single lane, dirt road and the traffic can affect the quiet nature of our neighborhood. To reduce traffic jams, please enter on Little Hampton Lane and exit on Pheasant Hill Lane creating a horseshoe like traffic pattern. When the driver is out of the vehicle, the vehicle must be in park and turned off and children should not be left in the car.

ENTRANCE & EXIT PROCEDURE

Please arrive by 9:00am and enter and exit through the fenced in play yard to the basement door. You may hang up your child's coat & overalls on their assigned hooks with their boots underneath. Please place your child's labeled lunch on top of the cubbies. Place your child's freshly filled water bottle in front of their lunch box. Everything else goes in the child's labeled cubby. Please have your child wash their hands before joining our group to reduce the spread of germs.

Nap time is from 12pm-2pm. We ask that you do not drop off or pick up during this time as it wakes all the other children up.

At the end of the day have your child wash his or her hands and bring home your child's lunch, water bottle, art work, and any dirty clothes that may need to be washed.

CLOTHES

Please dress your children in weather appropriate clothing that allows them to comfortably run, jump, and climb, both indoors and out. Younger children are encouraged to be as independent as possible. When dressing them, please choose clothing that they can easily fasten and unfasten themselves. Clothing and closed-toed shoes must not be hazardous to the health and safety of the students. Please make sure your child does not wear clothing or jewelry that can catch on trees, furniture or other children. Jackets with strings, scarves and necklaces are especially dangerous and pose choking hazards. Dress your child in shirts or tops that cover the chest and stomach area.

All removable clothing i.e. sweaters, jackets, coats, mittens, hats, caps, shoes, boots, overalls, etc. **must be labeled with the child's name.**

OUTDOOR PROTECTION

Please provide and label with your child's name a water bottle, a pair of rubber boots, a pair of long overalls and a hat, for dirty adventures on the farm. Each week we ask you to take home the overalls to be washed. In the summer, please bring a container of sunscreen and bug spray labeled with your child's name. You must also provide the appropriate Over the Counter Cream forms for both the sunscreen and bug spray. We ask that you put the first application of sunscreen on your child before they come to school and we will then apply more as the day goes on. In the winter, children should be dressed to go outside in the cold, with a coat, hat and gloves so we can go outside. We ask that you leave an extra pair of gloves and hat at the school so there are no accidents on forgetting them.

SPARE CLOTHING

Please leave a spare set of clothing including a pair of pants/shorts, underwear, socks & a shirt in zip lock bag with their name on it to keep in their cubbies. If the child has an accident we will send items home

to be washed. Items must be replenished by the following day. **Children grow quickly so make sure you check the extra clothing each season to ensure they still fit your child.**

SHEETS AND BLANKETS

A fitted crib sheet and a small blanket must be supplied for the children that are here during nap time. They are also welcome to bring a stuffed animal if needed. Please label all items with your child's name. Sheets & blankets must be taken home at the end of the week for laundering and returned to school the following week.

OTHER PERSONAL ITEMS

Please do not bring other personal items such as toys, cars, devices, purses, dolls, etc. unless it is a show and tell day. On a show and tell day, please make sure the items are labeled and you tell the teacher your child has them.

INCLEMENT WEATHER

We follow the Loudoun County Public School schedule for delayed openings and closings due to weather conditions. You will be contacted via email and text with updates. In the event school is closed, parents are still responsible for their tuition.

- If Loudoun County Schools are closed: **FSH** may be closed for all students and staff due to road conditions.
- If Loudoun County Schools are delayed 1 hour or 2 hours: **FSH** will open at 9:30am
- If Loudoun County Schools close early: We will also close early. Please call the school to find out the closing time.

HOLIDAYS

The following holidays we will be closed: Friday before Labor Day, Labor Day, Columbus Day, Thanksgiving, Black Friday, Christmas Eve, Christmas Day and the day after Christmas, New Year's Day, Martin Luther King Jr. Day, Presidents Day, Memorial Day, Juneteenth, 4th of July, and a teacher workday. If the holiday falls on a weekend, we may be closed for the "observed day" of that holiday. We will close early at 3:00pm the Wednesday before Thanksgiving and the Friday of our Christmas Party. In the event of a holiday, parents are still responsible for their tuition.

VACATION

In the event the child's family wants to take a week-long vacation we offer ½ off for the week of a full-time student. Part time students get ½ off the days they normally attend for that week. It cannot be spaced out over several weeks. Child must be enrolled at least 6 months to qualify, and each child gets this discount for 1 week per year.

FIELD TRIPS

Parents will be notified of dates, destinations and times 48 hours in advanced and have the right to opt the child out of any field trip. The child must find alternative care if opted out of the trip, as **FSH** will not be able to provide backup care. There may be an additional charge for some field trips.

PHOTOGRAPHIC RELEASE

I give permission to **FSH** to use photographs and videos of my child for publicity in order to increase community awareness of **FSH** programs and in any and all publications and other media without limitation. Parents are allowed to use **FSH** photos of their own children for publicity but do not have

permission to post pictures of other **FSH** children unless you cannot identify their faces because it is turned or blurred.

DISCIPLINE POLICY

Within our environment, children are expected to treat each other, the staff and the farm with respect. The children are not permitted to do anything that will disturb someone's work or harm another. Minor problems are handled through discussion among children and the teacher. We work to teach respect, kindness and empathy. If there is a problem that requires additional support and attention, the teacher may ask the child to walk away from the situation and find a safe space to calm down. We do not use any special place for this. The child is invited back to his/her work when ready and we talk to him or her about what occurred, how we can fix or help the problem and how to move forward.

If the behavior persists, parents will be asked to help understand the behavior and reach a decision on how to handle any further disruptive behavior. If necessary, we may ask for additional ideas and support from a professional and the school will make every effort to work with the professionals to be sure that the child's need are met while ensuring the safety of other children.

DISMISSAL

The educational purpose of school is best accomplished in a climate of student behavior that is socially acceptable and conducive to the learning and teaching process. **FSH** reserves the right to dismiss a child who is not suited to our program, or who exhibits behavioral patterns we are not equipped to handle, this includes uncontrollable biting, hitting, pinching, punching, etc. Student behavior which disrupts this process, or which infringes upon the rights or safety of other individuals will not be tolerated. Minor problems are handled in a routine matter by the teacher through discussion with the students. Based upon the severity of the problem a student may be subject to expulsion from school immediately. In such event the parent or guardian will not receive their deposit back.

My signature confirms that the information within this 2026 handbook is accurate: that the guidelines and procedures of the program(s) my child is registered for will be adhered to: and I understand it is my responsibility to keep contact, emergency information, and billing account current.

Parent or Guardian #1

Printed Name _____

Signature _____

Date _____